

## **«Scientific and Technical Bulletin of the Institute of Oilseed Crops NAAS» The process of reviewing and adhering to editorial ethics**

Article manuscripts submitted to the Editorial board are subject to mandatory peer review. In order to objectively review the article, the Editorial board has developed a questionnaire for the reviewer. The peer review is done by two independent experts and is anonymous to the author and the reviewer.

The procedure is as follows:

1. The Editorial board registers the article, provided that it meets the formal requirements that are published in the journal and posted on the site ([Requirements](#)). If the materials do not meet the established requirements, they are not accepted for consideration, and the author receives a notification.

2. The Editor-in-Chief or Deputy Editor determines the scientific value of the work and appoints reviewers - independent experts from among the members of the Editorial board as well as external experts who have scientific specialization in the profile of the article.

3. The reviewer makes one of the following conclusions:

- work can be accepted in its present state;
- work can be accepted after taking into account the reviewer remarks;
- work can be accepted after complete re-editing and re-reviewing;
- work not suitable for publication in the journal «Scientific and Technical Bulletin of the IOC NAAS».

4. The review term - two weeks.

5. Based on the reviews received, the Editor-in-Chief or Deputy Editor decides on the possibility of publishing the article. Positive reviews are not sufficient grounds for mandatory publication. The final decision on the advisability of publishing the article is taken by the Editorial board.

6. If the article is rejected, the Editorial board shall send the author a reasoned refusal.

7. The communication between reviewers, authors of articles is provided by the Editorial office.

8. When the author does not agree with the review, he can send a reasoned response to the Editorial board. After that, the Editorial board decides on the possible re-reviewing the manuscript by other reviewers. In non-standard situations the Editor-in-Chief independently makes the appropriate decision.

9. Submitted materials are not returned to the authors and are not re-examined.

10. The original articles and reviews are stored in the Editorial office for three years.

### **Adherence to academic integrity**

The Editorial board contributes to the observance of academic integrity and requires the authors and reviewers of a scientific article to meet the following requirements:

- references to sources of information when using ideas, developments, data, information from other researchers;
- compliance with copyright law and related rights;
- providing fair information about the methodology and results of research, the sources of the information used and their own scientific activity.

**Editor-in-Chief  
of the "Scientific and Technical Bulletin of the IOC NAAS",  
Corresponding Member of NAAS**

**I. Shevchenko**